

Whitehall District Schools  
**SINGLE AUDIT OF FEDERAL  
FINANCIAL ASSISTANCE PROGRAMS**  
Financial Report and  
Independent Auditor's Reports  
June 30, 2023



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FINANCIAL REPORT AND INDEPENDENT AUDITOR’S REPORTS

INTERNAL CONTROL AND COMPLIANCE REPORTS

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**INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Education  
Whitehall District Schools  
Whitehall, Michigan

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Whitehall District Schools as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise Whitehall District Schools’ basic financial statements, and have issued our report thereon dated October 4, 2023.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Whitehall District Schools’ internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Whitehall District Schools’ internal control. Accordingly, we do not express an opinion on the effectiveness of Whitehall District Schools’ internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Board of Education  
Whitehall District Schools  
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**Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Whitehall District Schools' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Muskegon, Michigan  
October 4, 2023

**INDEPENDENT AUDITOR’S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE**

Board of Education  
Whitehall District Schools  
Whitehall, Michigan

**Report on Compliance for Each Major Federal Program**

***Opinion on Each Major Federal Program***

We have audited Whitehall District Schools’ compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Whitehall District Schools’ major federal programs for the year ended June 30, 2023. Whitehall District Schools’ major federal programs are identified in the Summary of Auditor’s Results section of the accompanying Schedule of Findings and Questioned Costs.

In our opinion, Whitehall District Schools complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor’s Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Whitehall District Schools and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Whitehall District Schools’ compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to Whitehall District Schools’ federal programs.

***Auditor’s Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Whitehall District Schools’ compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Whitehall District Schools’ compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Whitehall District Schools’ compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- obtain an understanding of Whitehall District Schools’ internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Whitehall District Schools’ internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

**Report on Internal Control Over Compliance**

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Board of Education  
Whitehall District Schools  
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**Report on Internal Control Over Compliance—Continued**

Our consideration of internal control over compliance was for the limited purpose described in the Auditor’s Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitation, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

**Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance**

We have audited the financial statements of Whitehall District Schools as of and for the year ended June 30, 2023, and have issued our report thereon dated October 4, 2023, which contained an unmodified opinion on those financial statements. Our audit was performed for the purpose of forming an opinion on the financial statements as a whole. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards is fairly stated in all material respects in relation to the financial statements as a whole.



Muskegon, Michigan  
October 4, 2023

Whitehall District Schools  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
For the year ended June 30, 2023

Federal grantor/pass-through grantor/ program or cluster title/identifying number	Assistance Listing Number	Entitlement program or award amount	Accrued (unearned) revenue July 1, 2022	Adjustments and transfers	Cash or payments in kind received (cash basis)	Expenditures (accrual basis)		Accrued (unearned) revenue June 30, 2023	Passed through to subrecipients
						Prior year(s)	Current year		
<i>U.S. Department of Education</i>									
Passed through Michigan Department of Education:									
Adult Education—Basic Grants to States	84.002A								
221130-221731		\$ 73,112	\$ 10,301	\$ -	\$ 10,301	\$ 73,112	\$ -	\$ -	\$ -
221190-221731		12,491	12,491	-	12,491	12,491	-	-	-
231130-231731		74,677	-	-	49,003	-	63,881	14,878	-
231190-231731		12,762	-	-	10,595	-	12,762	2,167	-
		<u>173,042</u>	<u>22,792</u>	<u>-</u>	<u>82,390</u>	<u>85,603</u>	<u>76,643</u>	<u>17,045</u>	<u>-</u>
Title I Grants to Local Educational Agencies	84.010A								
221530-2122		273,243	96,999	-	96,999	273,243	-	-	-
231530-2223		287,309	-	-	253,961	-	287,309	33,348	-
		<u>560,552</u>	<u>96,999</u>	<u>-</u>	<u>350,960</u>	<u>273,243</u>	<u>287,309</u>	<u>33,348</u>	<u>-</u>
Supporting Effective Instruction State Grants	84.367A								
230520-2223		53,933	-	-	53,933	-	53,933	-	-
Student Support and Academic Enrichment Program	84.424A								
230750-2223		20,272	-	-	20,272	-	20,272	-	-
Education Stabilization Fund									
Elementary and Secondary School Education Relief Funds	84.425D								
COVID-19 213712-2021		995,263	231,865	-	231,865	995,263	-	-	-
COVID-19 213782-2223		104,665	-	-	-	-	104,665	104,665	-
		<u>1,099,928</u>	<u>231,865</u>	<u>-</u>	<u>231,865</u>	<u>995,263</u>	<u>104,665</u>	<u>104,665</u>	<u>-</u>
American Rescue Plan - Elementary and Secondary School Emergency Relief COVID-19 213713-2122	84.425U								
		<u>1,490,146</u>	<u>-</u>	<u>-</u>	<u>576,860</u>	<u>-</u>	<u>709,568</u>	<u>132,708</u>	<u>-</u>
Total Education Stabilization Fund		<u>2,590,074</u>	<u>231,865</u>	<u>-</u>	<u>808,725</u>	<u>995,263</u>	<u>814,233</u>	<u>237,373</u>	<u>-</u>
Total passed through Michigan Department of Education		3,397,873	351,656	-	1,316,280	1,354,109	1,252,390	287,766	-



Whitehall District Schools  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS—Continued**  
For the year ended June 30, 2023

Federal grantor/pass-through grantor/ program or cluster title/identifying number	Assistance Listing Number	Entitlement program or award amount	Accrued (unearned) revenue July 1, 2022	Adjustments and transfers	Cash or payments in kind received (cash basis)	Expenditures (accrual basis)		Accrued (unearned) revenue June 30, 2023	Passed through to subrecipients
						Prior year(s)	Current year		
<i>U.S. Department of Education—Continued</i>									
Passed through Muskegon Area Intermediate School District:									
Special Education Cluster									
Special Education—Grants to States 220450-2022	84.027A	\$ 425,582	\$ 80,721	\$ -	\$ 80,721	\$ 425,582	\$ -	\$ -	\$ -
230450-2023		425,582	-	-	390,045	-	425,582	35,537	-
		<u>851,164</u>	<u>80,721</u>	<u>-</u>	<u>470,766</u>	<u>425,582</u>	<u>425,582</u>	<u>35,537</u>	<u>-</u>
Special Education—Grants to States COVID-19 221280-2122 ARP	84.027X	40,091	-	-	-	-	40,091	40,091	-
Special Education—Preschool Grants 230460-2023	84.173A	16,562	-	-	16,562	-	16,562	-	-
Special Education—Preschool Grants COVID-19 221285-2122 ARP	84.173X	6,429	-	-	6,429	-	6,429	-	-
Total Special Education Cluster		<u>914,246</u>	<u>80,721</u>	<u>-</u>	<u>493,757</u>	<u>425,582</u>	<u>488,664</u>	<u>75,628</u>	<u>-</u>
English Language Acquisition State Grants 210580-2122	84.365A	946	49	-	49	946	-	-	-
220750-2023		1,109	-	-	-	-	1,109	1,109	-
		<u>2,055</u>	<u>49</u>	<u>-</u>	<u>49</u>	<u>946</u>	<u>1,109</u>	<u>1,109</u>	<u>-</u>
Total passed through Muskegon Area Intermediate School District		<u>916,301</u>	<u>80,770</u>	<u>-</u>	<u>493,806</u>	<u>426,528</u>	<u>489,773</u>	<u>76,737</u>	<u>-</u>
Total U.S. Department of Education		<u>4,314,174</u>	<u>432,426</u>	<u>-</u>	<u>1,810,086</u>	<u>1,780,637</u>	<u>1,742,163</u>	<u>364,503</u>	<u>-</u>

Whitehall District Schools  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS—Continued**  
For the year ended June 30, 2023

Federal grantor/pass-through grantor/ program or cluster title/identifying number	Assistance Listing Number	Entitlement program or award amount	Accrued (unearned) revenue July 1, 2022	Adjustments and transfers	Cash or payments in kind received (cash basis)	Expenditures (accrual basis)		Accrued (unearned) revenue June 30, 2023	Passed through to subrecipients
						Prior year(s)	Current year		
<i>U.S. Department of Agriculture</i>									
Passed through Michigan Department of Education:									
Child Nutrition Cluster									
School Breakfast Program	10.553								
221970		\$ 42,921	\$ -	\$ -	\$ 42,921	\$ -	\$ 42,921	\$ -	\$ -
231970		313,084	-	-	298,935	-	313,084	14,149	-
		<u>356,005</u>	<u>-</u>	<u>-</u>	<u>341,856</u>	<u>-</u>	<u>356,005</u>	<u>14,149</u>	<u>-</u>
National School Lunch Program	10.555								
220910		41,787	-	-	41,787	-	29,915	(11,872)	-
221960		104,361	-	-	104,361	-	104,361	-	-
230910		22,619	-	-	22,619	-	22,619	-	-
231960		680,316	-	-	651,424	-	680,316	28,892	-
Entitlement Commodities		53,697	-	-	53,697	-	53,697	-	-
Bonus Commodities		1,514	-	-	1,514	-	1,514	-	-
		<u>904,294</u>	<u>-</u>	<u>-</u>	<u>875,402</u>	<u>-</u>	<u>892,422</u>	<u>17,020</u>	<u>-</u>
Summer Food Service Program for Children	10.559								
220900		9,812	-	-	9,812	-	9,812	-	-
230900		9,421	-	-	-	-	9,421	9,421	-
		<u>19,233</u>	<u>-</u>	<u>-</u>	<u>9,812</u>	<u>-</u>	<u>19,233</u>	<u>9,421</u>	<u>-</u>
Total Child Nutrition Cluster		1,279,532	-	-	1,227,070	-	1,267,660	40,590	-
Child and Adult Care Food Program	10.558								
221920		2,793	-	-	2,793	-	2,793	-	-
231920		18,950	-	-	18,826	-	18,950	124	-
		<u>21,743</u>	<u>-</u>	<u>-</u>	<u>21,619</u>	<u>-</u>	<u>21,743</u>	<u>124</u>	<u>-</u>
Pandemic Electronic Benefit Transfer (P-EBT) Administrative Costs COVID-19 220980-2022	10.649	3,135	-	-	3,135	-	3,135	-	-
Total passed through Michigan Department of Education		1,304,410	-	-	1,251,824	-	1,292,538	40,714	-
Passed through County of Muskegon:									
Forest Service Schools and Roads Cluster Schools and Roads—Grants to States	10.665	501	-	-	501	-	501	-	-
Total U.S. Department of Agriculture		1,304,911	-	-	1,252,325	-	1,293,039	40,714	-

Whitehall District Schools  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS—Continued**  
For the year ended June 30, 2023

Federal grantor/pass-through grantor/ program or cluster title/identifying number	Assistance Listing Number	Entitlement program or award amount	Accrued (unearned) revenue July 1, 2022	Adjustments and transfers	Cash or payments in kind received (cash basis)	Expenditures (accrual basis)		Accrued (unearned) revenue June 30, 2023	Passed through to subrecipients
						Prior year(s)	Current year		
<i>U.S. Department of Health and Human Services</i>									
Passed through Michigan Department of Education:									
Child Care Development Fund Cluster									
Child Care and Development Block Grant	93.575								
Fall 2021 Stabilization Grant		\$ 944,013	\$ (433,967)	\$ -	\$ -	\$ 510,046	\$ 433,967	\$ -	\$ -
Spring 2022 Stabilization Grant		1,038,225	(1,038,225)	499,061	-	-	539,164	-	-
Fall 2022 Stabilization Grant		203,255	-	203,255	203,255	-	-	-	-
		<u>2,185,493</u>	<u>(1,472,192)</u>	<u>702,316</u>	<u>203,255</u>	<u>510,046</u>	<u>973,131</u>	<u>-</u>	<u>-</u>
Passed through Muskegon Area Intermediate School District:									
Head Start Cluster									
Head Start	93.600								
05CH011882-02		1,042,697	126,065	-	575,058	593,704	448,993	-	-
05CH011882-03		1,054,399	-	-	580,924	-	778,700	197,776	-
05HE001049		87,414	-	-	87,414	-	87,414	-	-
		<u>2,184,510</u>	<u>126,065</u>	<u>-</u>	<u>1,243,396</u>	<u>593,704</u>	<u>1,315,107</u>	<u>197,776</u>	<u>-</u>
Medicaid Cluster									
Medical Assistance Program	93.778								
Outreach 22-23		19,638	-	-	19,638	-	19,638	-	-
Total passed through Muskegon Area Intermediate School District		<u>2,204,148</u>	<u>126,065</u>	<u>-</u>	<u>1,263,034</u>	<u>593,704</u>	<u>1,334,745</u>	<u>197,776</u>	<u>-</u>
Total U.S. Department of Health and Human Services		<u>4,389,641</u>	<u>(1,346,127)</u>	<u>702,316</u>	<u>1,466,289</u>	<u>1,103,750</u>	<u>2,307,876</u>	<u>197,776</u>	<u>-</u>
<b>TOTAL FEDERAL ASSISTANCE</b>		<u><b>\$ 10,008,726</b></u>	<u><b>\$ (913,701)</b></u>	<u><b>\$ 702,316</b></u>	<u><b>\$ 4,528,700</b></u>	<u><b>\$ 2,884,387</b></u>	<u><b>\$ 5,343,078</b></u>	<u><b>\$ 602,993</b></u>	<u><b>\$ -</b></u>

The accompanying notes are an integral part of this schedule.

Whitehall District Schools  
**NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
 Year ended June 30, 2023

1. The accompanying Schedule of Expenditures of Federal Awards (the “schedule”) includes the federal award activity of the School District under programs of the federal government for the year ended June 30, 2023. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the schedule presents only a selected portion of the operations of the School District, it is not intended to and does not present the financial position or change in net position of the School District.
2. Please see the financial statement footnotes for the significant accounting policies used in preparing this schedule. Expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. The School District is not using the ten-percent de minimis indirect cost rate as allowed under the Uniform Guidance.
3. Management has utilized the Michigan Department of Education NexSys Grant Auditor Report in preparing the Schedule of Expenditures of Federal Awards.
4. The adjustments and transfers related to the Child Care and Development Block Grant are related to the return of unspent funds.
5. Reconciliation of revenues from federal sources per governmental funds financial statements and expenditures per single audit report Schedule of Expenditures of Federal Awards.

Revenues from federal sources per June 30, 2023

Governmental Funds financial statements

General Fund	\$ 1,762,302	
Community Education Fund	2,292,875	
Other governmental funds (includes Food Service Fund)	<u>1,287,901</u>	<u>\$ 5,343,078</u>
Expenditures per single audit report		
Schedule of Expenditures of Federal Awards		<u><u>\$ 5,343,078</u></u>

Whitehall District Schools  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
 For the year ended June 30, 2023

**SECTION I—SUMMARY OF AUDITOR’S RESULTS**

*A. Financial Statements*

1. Type of report the auditor issued on whether the financial statements audited were prepared in accordance with GAAP: Unmodified
2. Internal control over financial reporting:
  - Material weakness(es) identified? \_\_\_\_\_ yes      X   no
  - Significant deficiency(ies) identified? \_\_\_\_\_ yes      X   none reported
3. Noncompliance material to financial statements noted? \_\_\_\_\_ yes      X   no

*B. Federal Awards*

1. Internal control over major federal programs:
  - Material weakness(es) identified? \_\_\_\_\_ yes      X   no
  - Significant deficiency(ies) identified? \_\_\_\_\_ yes      X   none reported
2. Type of auditor’s report issued on compliance for major federal programs: Unmodified
3. Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? \_\_\_\_\_ yes      X   no

4. Identification of major programs:

<u>Assistance Listing Number(s)</u>	<u>Name of Federal Program or Cluster</u>
<b>84.425D and 84.425U</b>	<b>U.S. Department of Education</b> <b>• Education Stabilization Fund</b>
<b>93.575</b>	<b>U.S. Department of Education</b> <b>• Child Care Development Fund Cluster</b>

5. Dollar threshold used to distinguish between type A and type B programs: **\$750,000**
6. Auditee qualified as low-risk auditee? \_\_\_\_\_   X   yes    \_\_\_\_\_ no

**SECTION II – FINANCIAL STATEMENT FINDINGS**

NONE

**SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS**

NONE

**CLIENT DOCUMENTS**



# Whitehall District Schools

541 E. Slocum Street — Whitehall, MI 49461 — Telephone: 231-893-1010 — Facsimile: 231-894-6450

## SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

October 4, 2023

### Business Administration

**Jerry McDowell**  
Superintendent  
231-893-1005

Michelle Pulver  
Administrative Asst.  
231-893-1005

**Steve Aardema**  
Finance Director  
231-893-1010

Taylor Milz  
Accounting Specialist  
231-893-1004

Dorianne Kittridge  
Payroll & Benefits Specialist  
231-893-1008

### Board of Education

**Doug Ogden**  
President

**Rachel Mitteer**  
Vice President

**Jim TenBrink**  
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**Christopher Mahoney**  
Secretary

**Paula Martin**  
Trustee

**Shannon McGoran**  
Trustee

**Greg Means**  
Trustee

Michigan Department of Education  
Lansing, Michigan

Whitehall District Schools respectfully submits the following summary of the current status of prior audit findings contained in the single audit report for the year ended June 30, 2022 dated October 27, 2022.

## SECTION II – FINANCIAL STATEMENT FINDINGS

### Finding 2022-001: SIGNIFICANT DEFICIENCY—Proper Use of School District Funds

*Condition:* During the audit, it was noted that post-secondary scholarships were paid out of the Activity Fund as scholarships were granted by the School District to students in excess of what the Community Foundation for Muskegon County funded, thus creating a deficit in the scholarships funds within the Activity Fund. To cover the deficit to the scholarship funds within the Activity Fund, a transfer from the General Fund was made.

*Recommendation:* The School District should contact the School District attorney to discuss a plan regarding the handling of post-secondary scholarships going forward.

*Current Status:* This recommendation was implemented during the year ended June 30, 2023. No similar finding was reported during the single audit for the year ended June 30, 2023.

### Finding 2022-002: SIGNIFICANT DEFICIENCY—Recording of Food Service Claims Activity

*Condition:* During the audit, it was noted that an eligible month's claim for reimbursement of food service activity was not filed within the 60 day claim period, therefore foregoing reimbursement for the meals served.

*Recommendation:* The School District should implement a system to verify that all eligible claims for reimbursement are submitted to the State of Michigan on a timely basis.

*Current status:* This recommendation was implemented during the year ended June 30, 2023. No similar finding was reported during the single audit for the year ended June 30, 2023.

## SECTION II – FINANCIAL STATEMENT FINDINGS—Continued

### **Finding 2022-003: SIGNIFICANT DEFICIENCY—Recording of Federal Revenues to Proper Federal Program**

*Condition:* Payments from the State of Michigan are electronically deposited into the school bank account without funding source information. During the audit, it was noted that the revenue per the *Grant Auditor Report* did not agree to the proper general ledger revenue accounts.

*Recommendation:* School District personnel should utilize the *Grant Auditor Report* each month when posting receipts from the Michigan Department of Education to ensure the allocation of funds to the proper general ledger revenue account.

*Current Status:* This recommendation was implemented during the year ended June 30, 2023. No similar finding was reported during the single audit for the year ended June 30, 2023.

## SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

### **U.S. Department of Education**

#### **Finding 2022-04: Child Nutrition Cluster Resources Management Procedures**

Pass-through entity: Michigan Department of Education

CFDA/Assistance Listing Number(s): 10.555, 10.559, and 10.558

Award Numbers: COVID-19: 211971, 221971, 211961, 220910, 221961, 210904, 211920, 212010, 211925, 221920, 222010

Award Years: June 30, 2021 and June 30, 2022

*Condition:* During our testing of the Child Nutrition Cluster net cash resources, we noted that the School District Food Service Fund net cash resources were in excess of maximum allowable amount.

*Recommendation:* The School District should develop and complete a spend-down plan to ensure it reduces its Food Service Fund net cash resources below the maximum allowable amount.

*Current Status:* The Michigan Department of Education has determined that this condition is no longer considered a federal award finding. School District management has taken action, primarily the re-equipping of an elementary school cafeteria and kitchen, to reduce the fund balance.

Sincerely,



Jerry McDowell  
Superintendent





# Whitehall District Schools

541 E. Slocum Street — Whitehall, MI 49461 — Telephone: 231-893-1010 — Facsimile: 231-894-6450

## CORRECTIVE ACTION PLAN

### Business Administration

October 4, 2023

**Jerry McDowell**  
Superintendent  
231-893-1005

Michigan Department of Education  
Lansing, Michigan

Michelle Pulver  
Administrative Asst.  
231-893-1005

Whitehall District Schools respectfully submits the following Corrective Action Plan for the year ended June 30, 2023.

**Steve Aardema**  
Finance Director  
231-893-1010

Name and address of independent public accounting firm:

Taylor Milz  
Accounting Specialist  
231-893-1004

Brickley DeLong, P.C.  
P.O. Box 999  
Muskegon, Michigan 49443

Doranne Kittridge  
Payroll & Benefits Specialist  
231-893-1008

Audit period: June 30, 2023

The findings from the Schedule of Findings and Questioned Costs for the year ended June 30, 2023 provided *no* findings in either Section II or Section III. Accordingly, there are *no* matters requiring corrective action as shown below.

### Board of Education

**Doug Ogden**  
President

#### SECTION II – FINANCIAL STATEMENT FINDINGS

**Rachel Mitteer**  
Vice President

There were *no* findings in relation to the financial statement audit.

**Jim TenBrink**  
Treasurer

#### SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

**Christopher Mahoney**  
Secretary

There were *no* findings in relation to the major federal award programs.

**Paula Martin**  
Trustee

If the Michigan Department of Education has questions regarding this plan, please call Jerry McDowell at (231) 893-1005.

**Shannon McGoran**  
Trustee

Sincerely,

**Greg Means**  
Trustee

Jerry McDowell  
Superintendent